



# AGGREGATE COURSEROOMS

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## 1. General

In L<sup>2</sup>P it is possible to aggregate several courserooms. In doing so, the learning rooms of several events are linked together in a hierarchical link in such a way that only one learning space remains visible and accessible, which contains all the dates, participants, materials and exercises. Only the main event, i.e. the master courseroom. The dependent events are the sub-courserooms. They are no longer visible after the aggregation, since all users are directed to the master courseroom. Fig. 1 shows the structure schematically.

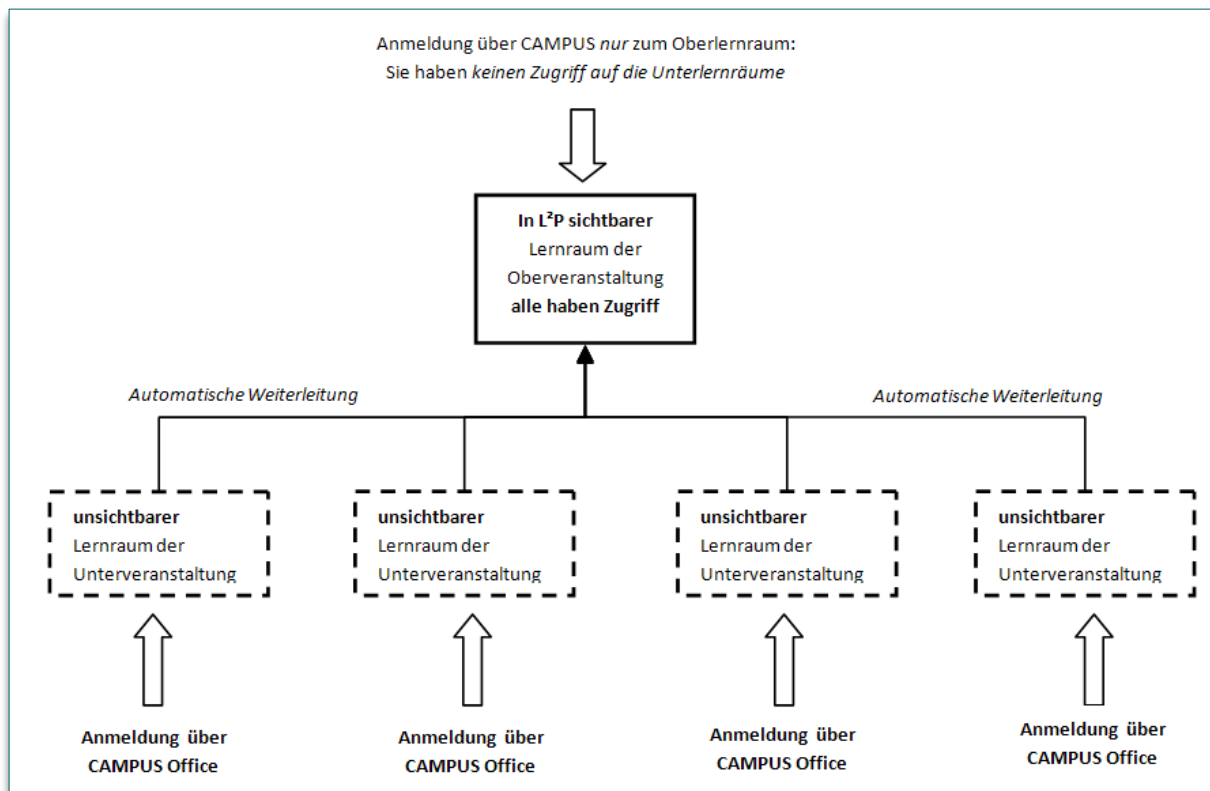


Abb. 1: Struktur einer Aggregation

In this way, only one courseroom needs to be managed in case of related or content-identical events. The multiple provision of the same content in different learning rooms and the associated additional effort are no longer required. It is also easier for the students, as they only have to register for one event and find all relevant dates, materials and exercises in one place.

In the following, we differentiate between two typical application scenarios for aggregation. In both cases, the students register as usual for one of the events and can then use content, exchange information, or use a common discussion forum / wiki in a common courseroom across groups.

### 1.1. Scenario 1: Main event with accompanying events

In this scenario, there is a main event (e.g. lecture) and one or more accompanying events (e.g. exercise). This hierarchy is mapped in the aggregation structure. The sub-courserooms function as tutorials to which you can assign tutors who are responsible for the supervision. The delivery of solutions in the exercise mode is accordingly tutorial-bound.

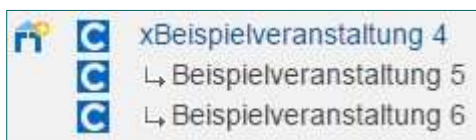
### 1.2 Scenario 2: Equivalent events

In addition, equivalent events of all kinds can be aggregated, which have identical contents but have to be created in several application groups for organizational reasons. Here you define one of the events as a master event, in the courseroom of which the contents are summarized.

## 2. Aggregated courserooms from the point of view of a manager

For instructors the aggregation becomes visible in several places:

### 2.1 My Courses



Under My Courses, you will see the master courseroom, and - without linking - all the sub-courserooms where you are manager.

### 2.2 Courseinfo / Calendar

In addition, the Courseinfo area displays complete aggregation for all learning room participants. As well as in the CALENDAR you will also see the dates of all aggregated learning rooms.

The students only see the dates of the main event and of the sub-event (for example, the exercise group) for which they are registered in CAMPUS.

### 2.3 Participants



In order to make it easier for you to identify the sub-events for which the participants are enrolled, the list STUDENTS is divided into sub-courserooms in the PARTICIPANTS section.


MANAGER, TUTORS AND EXTRA PARTICIPANTS can only be added to the master courseroom.

#### Note

Note that EXTRA PARTICIPANTS can only be added to the master courseroom. If you are using tutorials in assignments, these people may only form submission groups with other EXTRA PARTICIPANTS or STUDENTS who are enrolled in the master courseroom, since only these are part of the same tutorial.

## 2.4 E-Mails

You can send e-mails in L<sup>2</sup>P to the four learning room groups MANAGER, TUTOR, STUDENT AND EXTRA PARTICIPANTS as well as the groups of the GROUP AREA. In aggregated courserooms, you can also send e-mails to the participants of the individual sub-courserooms, instead of to ALL students, in order to address them specifically.

To do so, click  in E-MAILS, and then search for the addressees using the icon next to the RECEIVER field. Select TUTORIUM from the drop-down menu next to SEARCH and double-click the desired sub-courserooms (see Fig. 2). Click OK to transfer the data to the receiver field.

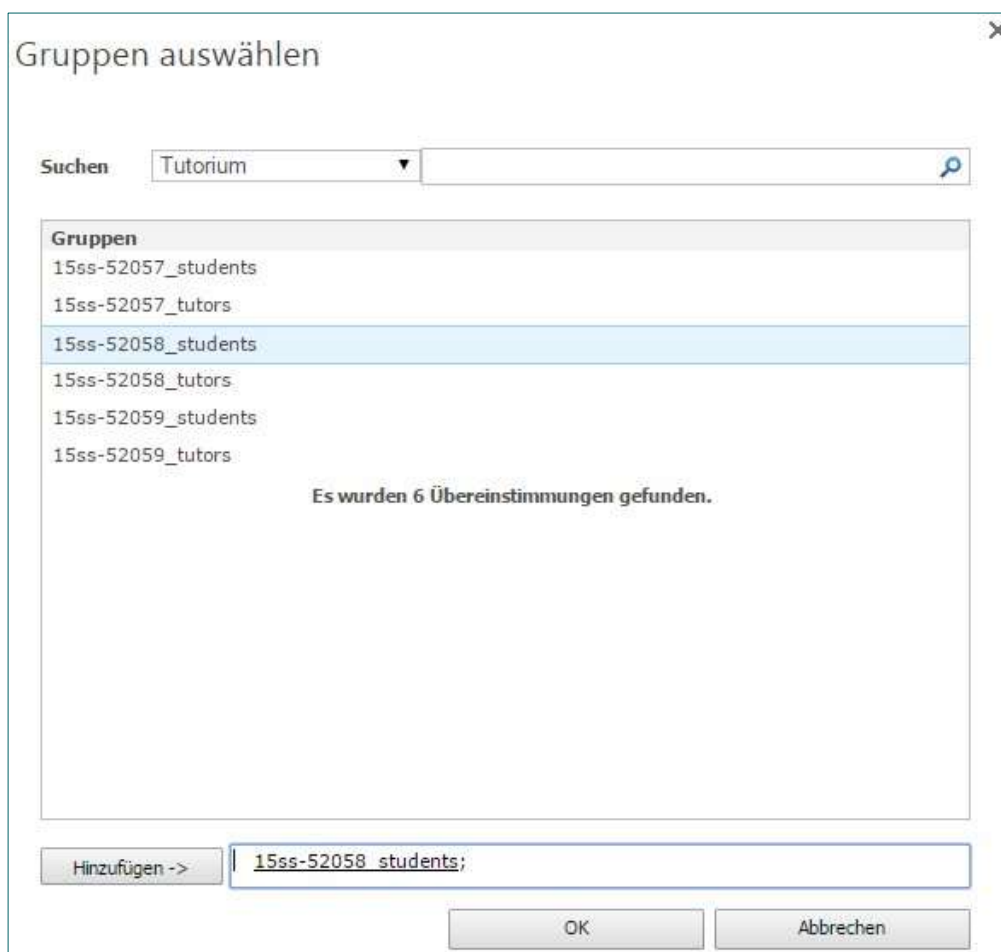



Abb. 2: Studierende aus Unterlehrmräumen als Adressaten auswählen

### 3. Aggregated courserooms from the point of view of a student

In general, the students in CAMPUS Office only sign up for one of the sub-courserooms (for example, an exercise group) and then automatically get access to the master courseroom and thus on all relevant dates, materials and exercises. Since they are enrolled in a certain sub-courseroom, they also see only their appointments (for example, tutorial) as well as those of the upper course (for example, lecture)..



Abb. 3: Ansicht Meine Veranstaltungen für Studierende

As with the lecturers, the aggregation is marked with the symbol  among the students under MY EVENTS. The students will see the courseroom as a link. The title of the sub-courseroom, for which the students enrolled, appears below.

The sub courseroom is not accessible to the students, so the title of the course is not linked.

Within the learning space, the students only see the dates that are important to them, that is the dates of the main event and the sub-event (exercise group, etc.) for which they are registered in CAMPUS.

#### Note

The automatic forwarding to the training room is not registered by CAMPUS. If the registration for the learner room is **relevant for the examination, the students must register separately!**

## 4. Creation of aggregated courserooms

### 4.1 Preparation and advice

You can not aggregate courserooms yourself. Please contact the L<sup>2</sup>P support. Please, first, start with the CAMPUS system for creating courserooms and registration procedures. Consider whether there is already a courseroom that can be used as a main courseroom. You may need to create an additional event in the CAMPUS system. If you are not sure whether your scenario is suitable for aggregation, just contact us at [elarning@rwth-aachen.de](mailto:elarning@rwth-aachen.de). We are happy to advise you!

### 4.2 Creation of the aggregation

Once you have set up all the courserooms, please send all event IDs (sample: 15ss-xxxx) to [elarning@rwth-aachen.de](mailto:elarning@rwth-aachen.de). Also specify which courseroom should be the main room. We take the appropriate assignment for you and notify you. The aggregation can be undone at any time. We would be happy to advise you if further questions persist.